

# SCAFFOLDING INSPECTION

Competent Person

Date: \_\_\_\_\_ Competent Person: \_\_\_\_\_ Job #: \_\_\_\_\_

**Instructions: The competent person should use this checklist for daily inspection of scaffolding. It is not all-inclusive and should be used as a starting point for the competent person to develop a checklist specific to the type of scaffolding and jobsite conditions encountered.**

| Yes                      | No                       |   |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Are scaffolds and scaffold components inspected before each work shift by a competent person?   |
| <input type="checkbox"/> | <input type="checkbox"/> | Have employees who erect, disassemble, move, operate, repair, maintain, or inspect the scaffold been trained by a competent person to recognize the hazards associated with this type of scaffold and the performance of the duties relating to it? |
| <input type="checkbox"/> | <input type="checkbox"/> | Have the employees who use the scaffold been trained by a qualified person to recognize the hazards associated and know the performance of their duties relating to it?   |
| <input type="checkbox"/> | <input type="checkbox"/> | Is the maximum load capacity of this scaffold known and communicated to all employees?  |
| <input type="checkbox"/> | <input type="checkbox"/> | Is the load on the scaffold (including point loading) within the maximum load capacity of this particular scaffold?   |
| <input type="checkbox"/> | <input type="checkbox"/> | Is the scaffold plumb, square, and level?   |
| <input type="checkbox"/> | <input type="checkbox"/> | Is the scaffold on base plates and are mudsills used on pavement, sand, gravel, uneven surfaces?  |
| <input type="checkbox"/> | <input type="checkbox"/> | Is there a safe access to all scaffold platforms?   |
| <input type="checkbox"/> | <input type="checkbox"/> | Are all working surfaces fully planked?   |
| <input type="checkbox"/> | <input type="checkbox"/> | Do planks extend at least 6 inches and no more than 12 inches over supports or cleated?   |
| <input type="checkbox"/> | <input type="checkbox"/> | Are planks in good condition and free of visible defects?   |
| <input type="checkbox"/> | <input type="checkbox"/> | Does the scaffold have all required guardrails and toeboards?   |
| <input type="checkbox"/> | <input type="checkbox"/> | Are 4:1 (Height to width) scaffolds secured to a building or structure as required?   |