

Preliminary Jobsite Checklist

Project Name/location: _____ Date: _____

Superintendent/foreman: _____ Job No: _____

'X'	ITEM	NOTES
<input type="checkbox"/>	1. Diggers Hotline/U.G. Utilities marked on-site	<input type="text"/>
<input type="checkbox"/>	2. Overhead clearances/protect adjacent property	<input type="text"/>
<input type="checkbox"/>	3. Jobsite conditions/access to job/spoils placement/eros control	<input type="text"/>
<input type="checkbox"/>	4. Material staging area/storage trailer/security	<input type="text"/>
<input type="checkbox"/>	5. Necessary permits acquired/displayed	<input type="text"/>
<input type="checkbox"/>	6. Dumpster/waste management designation	<input type="text"/>
<input type="checkbox"/>	7. Temporary power/INTERNET connection	<input type="text"/>
<input type="checkbox"/>	8. Portable toilets/drinking water	<input type="text"/>
<input type="checkbox"/>	9. First aid/eye wash stations/emergency phone numbers	<input type="text"/>
<input type="checkbox"/>	10. ALL architectural documents, specifications, shop dwgs, etc.	<input type="text"/>
<input type="checkbox"/>	11. State-approved plan onsite at ALL times	<input type="text"/>
<input type="checkbox"/>	12. Benchmarks for layout/engineering/siteplan	<input type="text"/>
<input type="checkbox"/>	13. Safety orientations complete/safety equipment/hardhats	<input type="text"/>
<input type="checkbox"/>	14. MSDS Sheets/HAZCOM/Toolbox talk documentation on site	<input type="text"/>
<input type="checkbox"/>	15. Daily job reports; jobsite administrative forms	<input type="text"/>
<input type="checkbox"/>	16. Project timeline/schedule with CP milestone dates	<input type="text"/>
<input type="checkbox"/>	17. Fire protection/extinguishers	<input type="text"/>
<input type="checkbox"/>	18. Water sample/well water analysis	<input type="text"/>
<input type="checkbox"/>	19. Cost codes (from PM) for task tracking in field	<input type="text"/>
<input type="checkbox"/>	20. Pay Policy Job Specific sheet from PM	<input type="text"/>
<input type="checkbox"/>	21. Display proper posters/notifications (OSHA, wage, etc.)	<input type="text"/>
<input type="checkbox"/>	22. Material handling/forklifts/major equip. schedule	<input type="text"/>